

July 1, 2017

Dear Parent or Guardian:

The South Carolina Education Improvement Act of 1984 requires the Newberry County Board of Education to establish a School Improvement Council at each school. Each council is required to be composed of at least two parents elected by the parents of the children in the school; at least two teachers elected by the faculty; at least two students in schools with grades nine and above elected by the students; other representatives of the community and persons selected by the principal. However, the elected members of the council shall comprise of at least two-thirds majority of the membership of the council.

The major task of the council is to assist the principal in establishing priorities and goals at his/her school to meet student needs, to help evaluate the school program, and to report to the Newberry County Board of Education and the community. The term of office for all elected members is two years. It is now time to elect a person or persons who will serve from October 1, 2017 to September 30, 2019.

We need your help in electing a parent or parents from our school where your child or children attend. You are hereby invited to nominate a person or persons to serve on this important council. If you care to do so, please give the names and phone numbers of your nominees in the space below and return this letter to the principal of your school by your child no later than _____. When all nominations have been received, a ballot will be prepared by me and sent to you so that you can vote on the number of parents needed.

Please remember that your nominees must be parents of students attending _____ School. Thank you for your help and cooperation.

Sincerely,

Principal

I wish to nominate the person or persons listed below to serve on the School Improvement Council

for _____ School.

Name	Child's Name	Phone Number
1.	_____	
2.	_____	

(Optional) _____
Signature of Parent/Guardian Date Signed